



## The William J. Kenneally Paid Time Off Cancer Screening Benefit

### Rationale:

Cancer Screening tests can find cancers early, when they are most easily treated. Early detection can lead to better health outcomes and save lives. In addition, preventive cancer screenings can improve workforce health.

### Policy:

In memory of one of our former owners who passed away in December of 2020 from an extended battle with Leukemia, Wolf Hollow Brewing Company will take actions against cancer by implementing: The William J. Kenneally Paid Time Off Cancer Screening Benefit for full time employees to receive four hours paid time off annually to undergo a cancer screening exam for all cancers. Full Time employees are entitled to paid time off for cancer screenings scheduled during the employees' regular work hours for the detection of all cancers. Paid leave for cancer screening is not cumulative and expires at the close of business on the last day of each calendar year. Wolf Hollow Brewing Company full time employees must request this time off one week prior to the exam and provide written verification from their health care provider which documents attendance at the screening. Detail on the type of screening is not required and not sought. The time off request can be attached to the written verification and appended to the employee's timesheet when submitted. This policy will be shared and promoted with full time employees to encourage the use of the benefit.

### Policy Monitoring and Review:

Wolf Hollow Brewing Company will evaluate and revise this policy on an annual basis.

### Policy Contact:

Owners Jordan White and Pete Bednarek BREWERS@WOLFHOLLOWBREWING.COM

### Policy Implementation Date: April 19, 2021